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# Constitution

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Version 2017

## CONSTITUTION OF THE COUPE DE LA JEUNESSE

### 1. ETHOS OF THE COUPE DE LA JEUNESSE

The Coupe de la Jeunesse provides friendly competition whilst respecting others, and offers an environment which enables all to perform at their highest potential.

### 2. MEMBERSHIP

2.1 Membership of the Coupe de la Jeunesse will be limited to 15 European countries who are in membership of FISA, by invitation.

Guest countries applications can be accepted from the Executive Committee in exceptional circumstances. Guest countries do not collect points.

2.2 Removal, replacement or additional members of the Coupe de la Jeunesse must be agreed by 2/3 of the member federations.

2.3 Member countries must attend the Ordinary Delegate Assembly even if they are not represented at the match.

2.4 Countries must confirm their participation by 1<sup>st</sup> May of the match year.

2.5 Retirement from membership is by written notification from the National Federation governing bodies to the Executive Committee of the Coupe de la Jeunesse.

### 3. MATCH ORGANISATION

3.1 The Coupe de la Jeunesse is an event for junior athletes who are not yet performing at a level which merits selection for the World Rowing Junior Championships by their National Federations.

The match is open to rowers, who are not participating in the World Rowing Junior Championships in the same year. However, rowers who have participated in the European Junior Championships in the same year are eligible to compete in the Coupe de la Jeunesse.

Competitors of the Coupe de la Jeunesse may act as substitutes in a World Rowing Junior Championship team.

Exceptions will be treated by the Executive Committee upon request from the member. The Executive Committee will decide with reference to the purpose of the Coupe de la Jeunesse and respecting fair play. The Executive Committee is empowered to impose sanctions in case needed.

3.2 In principle the match will be held one week before the World Rowing Junior Championship.

3.3 Members of national crews shall wear the racing uniform of their member federation. The blades of all oars and sculls shall be in the registered colours of their federation.

3.4 The Organising Committee will present a trophy to the winners of the junior men's and winners of the junior women's competition. These will be the '*Neil Thomas Trophy*' for the winners of the Junior Men's competition and the '*Michel Bugnano Trophy*' for the winners of the Junior Women's competition.

3.5 The Coupe de la Jeunesse trophy will be presented to the overall winner of the competition. This trophy is to be held for one year.

3.6	<p>In the event of a tie the winning country will be decided by boat type:</p> <p>JW trophy → JW4x  JM trophy → JM8+  Coupe trophy → JM8+</p>
3.7	<p>Any redundant trophy will be awarded to the country with the greatest number of wins up to that date. If this count back is tied the trophy will be awarded to the tied country that has competed the most times.</p>
3.8	<p>The age will be FISA junior age.</p>
3.9	<p>Competitors must be nationals of the country they represent. Nationality will be determined by passport or national identity card and there will be no exceptions*.</p> <p><i>* Rowing is a cross-border sport in Ireland for anything up to and including World Championships. It is not a cross-border sport under Olympic Rules. (e.g.: In the Irish team, team members who live in Northern Ireland, will have UK passports)</i></p>
3.10	<p>The closing dates for entries will be 24:00 hrs CET on the Monday, 12 days before the event.</p>
<b>4.</b>	<b>MANGAGEMENT</b>
4.1	<p>Overall management of the match will be vested in a Delegate Assembly consisting of four officers (Executive Committee) and a national delegate from each member federation. The President, or his nominee, will act as chairman of the Assembly.</p> <p>The Ordinary Delegate Assembly will meet during the match each year. A Quadrennial Extraordinary Delegate Assembly meets in the February following the Olympic year.</p>
4.2	<p>An Extraordinary Delegate Assembly meeting may be called by the Executive Committee as and when required.</p>
4.3	<p>The number of votes available to each nation will depend on a running mean of their entry size over the previous three-year period. A federation that has a running mean entry over the previous three-year period of 1 – 5 crews will have 1 vote in the Delegates' Assembly, a federation that has a running mean entry over the previous three-year period of 6 - 8 crews will have 2 votes in the Delegates' Assembly and a federation that has a running mean entry over the previous three-year period of 9 -13 crews will have 3 votes in the Delegates' Assembly.</p> <p>In calculating votes, fractions are rounded upwards.</p>
4.4	<p>Voting must be completed in person. In all matters, excepting constitutional change, a simple majority will operate. A 2/3 majority will be needed to effect any constitutional change. If there is no majority the status quo will operate, except in the any appointment of an officer when the President will have the casting vote.</p>
4.5	<p>The Delegates will elect the Executive Committee members at the Ordinary Delegate Assembly. Nominations for any elected role can only be made by the nominee's own national federation.</p>
4.6	<p>The Executive Committee consists of four officers :</p> <ul style="list-style-type: none"> <li>- President</li> <li>- Secretary-General</li> <li>- Technical Advisor (facilites and race control)</li> <li>- Technical Advisor (logistics and services)</li> </ul> <p>The Executive Committee is responsible for the overall management of the Coupe de la Jeunesse including conducting meetings, communications and supervising the annual</p>

	<p>organisation of the event/match in conjunction with the Organising Committee.</p> <p>An Executive Committee member may not represent a member in the Delegate Assembly and may not vote on behalf of a member.</p>
4.7	The member hosting the Coupe de la Jeunesse shall nominate the prospective President of the Jury as a member of the Jury at the Coupe in the year preceding their event. The Executive Committee ratifies the appointment of the President of the Jury.
4.8	The Secretary-General must be in receipt of the name of the federation's delegate at least 14 days before any Delegate Assembly.
4.9	The local Organisation Committee, overseen by the National Federation, is responsible for the organisation of the current year's match.
4.10	The four officers will serve for a term of four years, with an upper limit of three terms. The officers change at the end of the regatta.
4.11	<p>The officers should, if possible, be from different federations, and their period of office shall not run concurrently. Each year, an officer shall stand for election in the following order by function. The President is elected in the year following the Olympic Summer Games.</p> <ol style="list-style-type: none"> <li>1. President</li> <li>2. Technical Adviser (logistics and services)</li> <li>3. Secretary-General</li> <li>4. Technical Adviser (facilities and race control)</li> </ol> <p>If any officer is unable to complete his/her period of office, the Executive Committee will appoint a temporary officer for a period not exceeding three years.</p>
4.12	<p>The function of the four officers is as follows:</p> <p><u>President</u> – to represent the interests of the Coupe de la Jeunesse to national federations and governing bodies; to chair all meetings of the Delegate Assembly and Executive Committee; to open and close the event; to co-ordinate the work of the Executive Committee in the overall management of the Coupe de la Jeunesse and to liaise with the Organising Committee of the individual matches.</p> <p><u>Secretary-General</u> – to manage the day-to-day administration of the Delegate Assembly and Executive Committee; to manage the finances of the Coupe de la Jeunesse; to call all meetings, arrange agenda, and keep minutes; to maintain the records of the event; to present audited accounts to the Ordinary Delegate Assembly. To visit, check and advise Organising Committees on team accommodation, catering, transport, Opening Ceremony, Victory Ceremony and any social events.</p> <p><u>Technical Adviser (Facilities and Race Control)</u> - to visit, check and advise Organising Committees on their course facilities, and to oversee the on-water operation during competition. To approve the Team Manager Manual. To advise the President of the Organising Committee on the needs of the event, to observe the racing, to check that all on-water jobs have been filled with appropriately qualified personnel and to draw up a technical code of practice.</p> <p><u>Technical Adviser (logistics and services)</u>- to write and maintain the Coupe website; to commission and supervise the Social Media activities; to visit, observe and advise the Organising Committee on IT infrastructure of the event; to oversee the entries, crew and boat changes and provide the necessary information to the local Organising Committee. To organise and run the draw and release the start lists. Monitor the production of timetable, race information (start lists, results, and official communications) and the</p>

	match score.
4.13	The Delegate Assembly will have the power to appoint any past officer of the event to an honorary position. Any honorary officer may attend any Delegate Assembly, but may not vote.
<b>5.</b>	<b>MEETINGS</b>
5.1	<u>Ordinary Delegate Assembly:</u> The Ordinary Delegate Assembly happens annually during the match. All members are expected to send a delegate, regardless of the entry in the regatta.
5.2	<u>The Quadrennial Delegate Assembly:</u> The Quadrennial Delegate Assembly meets in the first quarter of the year following the Olympic Summer Games. At this meeting changes to the Coupe constitution and rules can be made. All members are expected to send a delegate to this meeting.
5.3	<u>The Extraordinary Delegate Assembly:</u> The Executive Committee can call an Extraordinary Delegate Assembly when and as necessary for the proper running of the Coupe de la Jeunesse.
5.4	<u>The Winter meeting:</u> <ol style="list-style-type: none"> <li>a. The Winter meeting takes place in the first quarter of the year.</li> <li>b. The Winter meeting is held at the venue for the Coupe de la Jeunesse in that year.</li> <li>c. Members are encouraged to send a delegate to the winter meeting.</li> <li>d. The Winter meeting consists of a joint meeting with the Organising Committee, a visit to the venue and proposed accommodation and a meeting to discuss general Coupe matters.</li> <li>e. The function of the meeting is consulting, sharing, communicating and informing delegates and advising Organising Committees.</li> </ol>
5.5	The Executive Committee will meet as and when deemed necessary by the President. Individual members of the Executive Committee can and may act on behalf of that body with the knowledge and consent of the President.
<b>6.</b>	<b>CONSTITUTIONAL CHANGES</b>
6.1	The Executive Committee and the members can propose constitutional amendments.
6.2	In principle, constitutional amendments can only be decided at the Quadrennial Extraordinary Delegate Assembly. In exceptional circumstances, changes can be made at an additional Extraordinary Delegate Assembly.
6.3	Changes to the constitution will operate from the date of the meeting.
6.4	Changes to the Rules of Competition and Code of Practice can be proposed at any meeting of the Delegate Assembly and will operate from the following month.
6.5	The voting rights for any Delegate Assembly is calculated on the latest available running mean of entry size over the previous three-year period.
<b>7.</b>	<b>FINANCE</b>
7.1	Each participating country will contribute to a central fund, held and administered by the Secretary-General. The fee will be agreed annually by the Delegate Assembly.

7.2	Membership dues must be paid by the 31st March of the match year. The Executive Committee will have the right to refuse an entry from any member federation which has not paid by that date.
7.3	The accounting year will run from the 1st July to the 30th June. Two inspectors will audit the financial records; they will be the delegates for the present and subsequent match.
7.4	Members of the Executive Committee, whilst acting on behalf of the Coupe de la Jeunesse, may claim out of pocket expenses
7.5	The accounts for the preceding financial year will be presented at the Ordinary Delegate Assembly held during the match.
7.6	The National Rowing Federation of the host country will be responsible for the cost of the match organisation and prizes. The Organising Committee will be responsible for providing single room accommodation and full board for the members of the Executive Committee and the Social Media consultant for a maximum period of four nights each.
<b>8.</b>	<b>BIDDING AND EVENT ORGANISATION</b>
8.1	National federations applying to host the match must adhere to the outline laid down in the Coupe Code of Practice (administration).
8.2	Any presentation given to the Delegate Assembly by an organising committee must include an accurate presentation of the current state of the course and accommodation facilities.
8.3	Local organising committees may use the Coupe die held by the Coupe de la Jeunesse for the medal face.
8.4	Entries must be submitted electronically as directed by the Technical Adviser (logistics and services).
8.5	The form of the opening ceremony must be agreed by the Executive Committee and should be limited in time and extent. It will take place early on the Friday evening so as not to interfere with the competitors' mealtimes.
8.6	The closing ceremony will be linked to the Junior Men's VIII (JM8+) medal ceremony. The sequence of events will be as follows: <ol style="list-style-type: none"> <li>1. Disembark medal crews,</li> <li>2. Presentation of Junior Women and Junior Men's trophies,</li> <li>3. Presentation of Coupe trophy,</li> <li>4. Closing remarks and presentation of Coupe flag to the subsequent organising committee,</li> <li>5. Presentation to the medal winners of the Junior Men's VIII.</li> </ol>
8.7	Each National Federation will be responsible for the cost of their team's transport, catering and accommodation.
8.8	The Jury is composed of FISA umpires nominated from the National Federations. The National Federations nominate at least one but not more than two FISA umpires for the Coupe de la Jeunesse.  The umpire is responsible for his/her own travel and accommodation costs. Umpires shall refer to their own federation on this matter.

<b>9.</b>	<b>GOOD BEHAVIOUR</b>  The Coupe de la Jeunesse expects all participants at the regatta; including teams, athletes, coaches, officials, volunteers and supporters, will behave in a manner that is appropriate for a junior sporting event  A group or individual is expected to behave in a manner which supports these aims, if not then the Executive Committee may use any sanction it sees fit to ensure its standards are maintained.
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The constitution has been accepted by the Extraordinary Delegate Assembly held on 25 February 2017 in Mechelen (Belgium).

Mechelen, 25 February 2017

**COUPE DE LA JEUNESSE**

sign. Gary Harris  
President

sign. Christian Stofer  
Secretary-General